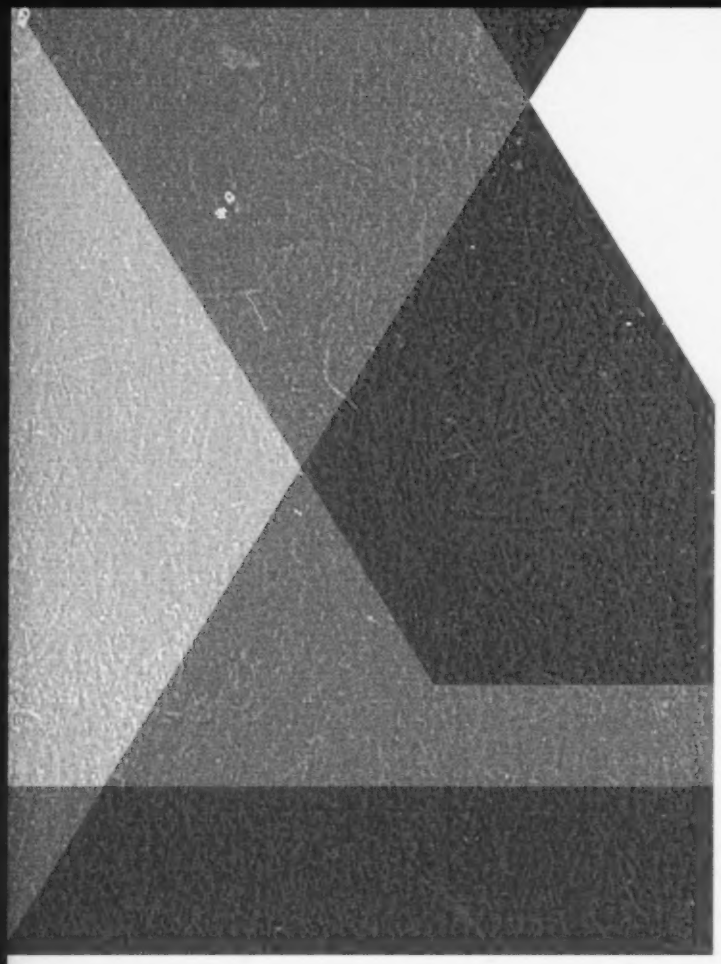

Business Plan

2018–19

Office of the Premier
Executive Council Office
Office of Strategy Management

NOVA SCOTIA

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Budget 2018–19: Business Plan
March 2018

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Office of the Premier/Executive Council Office/Office of Strategy Management Business Plan 2018-19

Message from the Minister

I am pleased to present the Business Plan for the 2018-19 fiscal year for the Office of the Premier/Executive Council Office/Office of Strategy Management.

The Executive Council Office (ECO) acts as a secretariat to the Executive Council (Cabinet), and serves and supports it and its Committees. It aims to ensure the business of Executive Council and its Committees is conducted in a timely, efficient manner.

ECO provides non-partisan advice and information to the Premier, Cabinet and its Committees, administers government's decision-making process, develops and advances corporate priorities and plans, and provides advice and support on the governance of and appointments to agencies, boards and commissions. It also provides administrative and operational support, including human resources and budgeting, to the Office of the Premier. In 2018/2019, ECO will continue to support the implementation of government priorities and ensure the Province is on track to successfully achieve its goals and initiatives.

The Office of Strategy Management was created in 2017 to ensure successful implementation of government priorities. It is responsible for communicating and managing priority objectives and working across departments to advance government's policy agenda. The goals set by The Nova Scotia Commission on Building Our New Economy, intended to help our province achieve its economic and demographic potential, will remain at the forefront of the Office's mandate. *New and Better Ways, an Innovation Strategy for Nova Scotia*, will also guide and inform future policy direction.

Original signed by

The Honourable Stephen McNeil
Premier of Nova Scotia
President of the Executive Council

Mandate

Executive Council Office

In close collaboration with the Department of Finance and Treasury Board (FTB), ECO executes government's mandate by providing planning and strategic policy advice to the Executive Council and its Committees and works with departments to ensure objectives are clear, resources are appropriately allocated, government initiatives are cost effective and consistent with government's plans, and that government's priority initiatives are implemented effectively and are communicated accurately.

Office of Strategy Management

The Office of Strategy Management is responsible for communicating and managing the priority objectives of Executive Council, and working across departments to advance government's policy agenda. It works closely with departments and agencies to translate government's priorities into policies, programs, and initiatives intended to produce measurable results.

Core Responsibilities/Services

Overall Outcomes

- Informed decision making by Executive Council and its Committees is fully supported.
- Government priorities are advanced and core responsibilities are fulfilled through leadership in planning, policy development/alignment and resource management across government.

Core Activities

Executive Council Office

- Advance government's policy agenda and priorities.
- Provide policy support and coordination to ensure departmental initiatives align with government priorities.
- Provide effective, efficient, thorough and timely support to Executive Council and its Committees through analysis, advice and information to inform decisions.
- Provide support to departments to create and strengthen connections with other departments and agencies.

- Ensure effective tracking and timely and clear communication of the decisions of Executive Council and its Committees.

- Identify opportunities to improve information and documentation processes for greater effectiveness and efficiency of submissions to Executive Council.

- Provides advice and support on the governance of, and appointments to agencies, boards and commissions.

- Enhance and distribute central resources such as the corporate administrative policy manuals.

- Provide effective and efficient administrative support to the Office of the Premier overseeing human resource requirements, finance and budgeting, and operational support such as security and business continuity.

Office of Strategy Management

- Work with Executive Council to establish government priorities.

- Articulate government's policy priorities to departments and agencies and foster engagement with the priorities.

- Outline strategies and inform and support departmental and agency implementation.

- Aid in aligning the resources and work of government to enable the achievement of priority objectives.

- Encourage and inform horizontal collaboration and initiatives to advance progress on complex challenges.

- Work with the One Nova Scotia Collective to manage, measure and publicly report on collective progress toward the 19 goals set out by *The Nova Scotia Commission on Building our New Economy*; intended to help our province achieve its economic and demographic potential.

- Manage organizational performance.

Performance Measures

The Executive Council Office and Office of Strategy Management routinely speak with stakeholders to improve processes and communication. The Office of Strategy Management also regularly reports on the progress of priorities identified by the Ivany Commission through the OneNS dashboard https://onens.ca/ .

Budget Context

Departmental Expenses Summary
($ thousands)

Programs and Services	2017-2018 Estimate	2017-2018 Forecast	2018-2019 Estimate
Office of the Premier/Executive Council Office	5,200	5,000	4,315
Total - Departmental Expenses	5,200	4,600	4,315
Ordinary Recoveries	--	--	--
Funded Staff (# of FTEs)			
Office of the Premier/Executive Council Office	41	36.9	35

Note:
For Ordinary Revenues, see Estimates and Supplementary Detail Book, Chapter 2
For TCA Purchase Requirements, see Estimates and Supplementary Detail Book, Chapter 1

Departmental Expenses Summary
($ thousands)

Programs and Services	2017-2018 Estimate	2017-2018 Forecast	2018-2019 Estimate
Office of Strategy Management	0.00	0.00	1,086
Total - Departmental Expenses	0.00	0.00	1,086
Ordinary Recoveries	---	---	---
Funded Staff (# of FTEs)			
Office of Strategy Management	0	0	8

Note:
For Ordinary Revenues, see Estimates and Supplementary Detail Book, Chapter 2
For TCA Purchase Requirements, see Estimates and Supplementary Detail Book, Chapter 1